Updated 04-23-13

Sun 21 22	Mon	Tue	~ April 2013 ~ Wed	The		
		Tue	Wod	The second second		
21 22			weu	Thu	Fri	Sat
RM27 Chapel Other EM Tra 8:0 12:	Holiday (Confederate Memorial Day) MR HSTs raining RM27: 00am, 10:00am, 2:00pm, 2:00pm MR 9:00-11:00 - octors (Mark cott) -DM Lab	23 NEO Day 5 8:00-12:00 Safety Care Level 1 (Day 2) 1:00-5:00 MERS EMR Nurses Training RM27: 8:00-4:30pm 4:30-11:30pm 12:00-7:30am EMR 12:00-3:00 – Doctors (Mark Scott) –DM Lab EMR 3:00-5:00 – Psychologists (Dr G) –Data Mgt Lab	NEO Day 6 8:30-10:30 How to Interact 10:45-11:15 LEPSI 11:15-2:45 Observation of Individuals To Ensure Safety 3:00-5:00 Seclusion and Restraint Training Part 1 EMR HSTs Training RM27: 8:00am, 10:00am, 12:00pm, 2:00pm, 4:00pm, 6:00pm, 12:00am, 10:00pm, 12:00am, 4:00am, 6:00am EMR 12:00-3:00 – Doctors (Mark Scott) –DM Lab EMR 3:00-5:00 –	25 NEO Day 7 8:00-9:00 Seclusion and Restraint Training Part 2 9:00-5:00 Safety Care Level 2 (Day 3)- 11:30-1:00 Grand Rounds HHB		27

	~ April 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
Sun 28 HHA HHB RM27 Chapel Other	29 NEO Day 9 8:00-12:00 PNS End-User 4 HR Training	Tue 30 NEO Day 10 8:00-12:00 Nursing Orientation 8:00-12:00 F/HST Orientation DD 8:00-10:00 RM27 -		Thu	Fri	Sat			
	8:00-10:00 PNS Prof Update HHA 10:00-12:00 PNS End User Update HHA								
	3:00-4:30 Annual Incident –HH-A								

			~ May 2013 -	-		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		NEW NEO	1			4
	HHB	SCHEDULE as	NEO Day 11	NEO Day 2 8:00-8:30 Q&A	NEO Day 3 8:00-5:00 CPR/FA	
		of MAY 1, 2013	Training	8:30-9:00 Individual		
	Chapel		Trulling	Rights	(NEO ONET)	
	Other		9:30-10:30		1:00-5:00 Nurses e-	
			Campus Safety	9:00-10:30 Infection Prevention &	learning (DM Lab)	
			10:30-11:30 -	Control	8:00-5:00 Safety	
			Infection Control -	10-20 11-20	Care (L1&2)	
			Handwashing	10:30-11:30 Confidentiality &	Recertification	
			12:30 -2:30 -	HIPAA	Training	
			NAMI-IOOV		EMR Back-	
				11:30-12:00	loading RM27	
			2:30-3:45 Radio	Computer Security	loading Rinzi	
			Class	Awareness		
			3:45-4:15-KRONOS	EMR 12:00-4:00 -		
			Scanning	Social Workers		
			_	(CeCelia Dixie) –		
				Data Mgt Lab		
			NEO Day 1	4 00 0 00 0 6 4		
			8:00-9:00 Welcome	and EOC		
			9:00-2:00 HR			
				3:00-5:00 NEO		
				Incident		
			Centered	Management		
			Philosophy	EMD Book		
			3:00-3:30	EMR Back-		
			Principles of	loading RM27		
			Recovery			
			3:30-5:00 Intro to			
			BH & DD			
			EMR Back-			
			loading RM27			
			ioaamig itmzi			
			EMR 12:00-4:00 -			
			Social Workers			
			(CeCelia Dixie) –			
			Data Mgt Lab			
				l .		

	~ May 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
HHA HHB RM27 Chapel Other	8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 8:00-5:00 CPR/First Aid (Recert classes) 8:00-10:00 PNS End User Update 10:00-12:00 PNS Prof Update EMR GO LIVE Annual TIP: 8:00-9:00, 9:00- 10:00, 10:00- 11:00, 11:00- 12:00, 1:00-2:00,	Care Level 1 (Day 2) 1:00-5:00 Safety Care Level 2 1:00-5:00 E- Learning for HK/FS/FP	8 <u>NEO Day 6</u> 8:00-12:00 Safety Care Level 2 (Day 3)- 1:00-5:00 MERS <u>Training Blitz:</u> Seizure Annual Update: 7:30-9:30, 9:30-11:30, 12:30- 2:30, 2:30-4:30	9 NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 11:30-1:00 Grand Rounds HHB 2:00-5:00 Seclusion/Restraint	10 NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-5:00 E- Learning (Nurses/SSPs/AT) 4:00-5:00 E- Learning (HSTs)	11			

			~ May 2013	~		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
12 HHA HHB RM27	Mon 13 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs	14 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-	15 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses			18
	55 PS				3:00-5:00 NEO Incident	

	~ May 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
19 HHA HHB RM27 Chapel Other	20 NEO Day 3 8:00-5:00 CPR/FA (NEO ONLY) 1:00-5:00 Nurses e-learning (DM Lab) 8:00-5:00 Safety Care (L1&2) Recertification Training – 8:00-5:00 HHA: OJT Coach Training (12 people)	NEO Day 4 8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 8:00-5:00 CPR/First Aid (Recert classes) Annual TIP: 8:00-9:00, 9:00- 10:00, 10:00- 11:00, 11:00-	22 NEO Day 5 8:00-12:00 Safety Care Level 1 (Day 2) 8:00-10:00 PNS Prof Update 10:00-12:00 PNS End User Update 1:00-5:00 Safety Care Level 2 1:00-5:00 E- Learning for HK/FS/FP Annual TIP: 8:00-9:00, 9:00- 10:00, 10:00-11:00, 11:00-12:00, 1:00- 2:00, 2:00-3:00, 3:00-4:00, 4:00- 5:00	NEO Day 6 8:00-12:00 Safety Care Level 2 (Day 3) 1:00-5:00 MERS 11:30-1:00 Grand Rounds HHB 2:30 -Have Mr. Cribb come up to open walls 3:00 -Have Gordon & guys come down to rearrange for Ms Joyce 6:00-8:00 -Nurses Week Program - entire HH	NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint Mr. Cribb and Guys need to come back to close walls and set HH back up	25			
26 HHA HHB RM27 Chapel Other	27 Holiday (Memorial Day)	8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-4:30 Annual Incident –HH-A 3:00-5:00 E- Learning	29 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs	30 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E- learning (HSTs) 1:00-2:00 EMR Training for HSTs 2:00-5:00 E- learning for HSTs 3:00-4:00 Annual Incident	31 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses	Notes:			

~ June 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
HHA HHB RM27 Chapel Other						1		
	3 NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD	8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention & Control 10:30-11:30	1:00-5:00 Nurses	6 NEO Day 4 8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 8:00-10:00 PNS End User Update HHA 10:00-12:00 PNS Prof Update HHA 3:00-4:00 Annual Incident	7 NEO Day 5 8:00-12:00 Safety Care Level 1 (Day 2) 1:00-5:00 Safety Care Level 2 1:00-5:00 E- Learning for HK/FS/FP 8:00-5:00 CPR/First Aid (Recert classes)	8		

~ June 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
9 HHA HHB RM27 Chapel Other	10 <u>NEO Day 6</u> 8:00-12:00 Safety Care Level 2 (Day 3)	11 NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	12 NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc	13	14 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-learning (HSTs) 1:00-2:00 EMR Training for HSTs 2:00-5:00 E-learning for HSTs	15		

~ June 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
16 HHA HHB RM27 Chapel Other	17 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD 2:00-3:00 Annual Incident	18 NEO Day 2 8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention & Control 10:30-11:30 Confidentiality & HIPAA 11:30-12:00 Computer Security Awareness 1:00-3:00 Safety and EOC 3:00-5:00 NEO Incident Management 8:00-5:00 PBS Training Day 1	1:00-5:00 Nurses	20 NEO Day 4 8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 8:00-5:00 Safety Care (L1&2) Recertification Training	NEO Day 5 8:00-12:00 Safety Care Level 1 (Day 2) 8:00-5:00 CPR/First Aid (Recert classes) 1:00-5:00 Safety Care Level 2 1:00-5:00 E- Learning for HK/FS/FP	22		

			~ June 2013 ~			
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	24		26	27	28	29
	NEO Day 6			NEO Day 9	Meridian Go-	
HHB	8:00-12:00 Safety		8:00-9:00 Intro to	8:00-12:00 PNS	Live	
RM27	Care Level 2 (Day	Interact with	PSR	Professional		
Chapel	3)-		9:00-10:00 TIP	8:00-12:00 HST	NEO Day 10 8:00-5:00 Nursing	
Other	1:00-5:00 MERS	10:00-10:30 LEPSI	3.00-10.00 111	Orientation	Orientation	
			10:00-12:00		Orientation	
		10:30-2:00	Seizure	1:00-5:00 PNS	8:00-9:30	
		Observation	Management	End User	Contraband	
					(HSTs)	
		l .	1:00-3:00 Doc	1:00-5:00 Nursing		
		2:00-5:00	Principles	Orientation	9:30-12:00 E-	
		Seclusion/Restraint	3:00-4:00 Doc	3:00-5:00 E-	learning (HSTs)	
			Practice (HSTs)	learning for SSPs	1.00-2:00 EMP	
			(110110)	3	Training for HSTs	
			3:00-5:00 E-	11:30-1:00 Grand	Training for field	
				Rounds HHB (no	2:00-5:00 E-	
			,	where to have class)	learning for HSTs	
		l .	4:00-5:00 E-		3:00-4:30 Annual	
			Learning (HSTs)	8:00-2:00 HHB	Incident -HH-A	
				Mental Health		
			0-00 0-00 1111	First Aid (MHFA) Training Day 2		
			8:00-2:00 HHB Mental Health First			
			Aid (MHFA)	(
			Training Day 1 (25-			
			30 people) ``			
	Nietee					
30	Notes:					

			~ July 2013 ~			
Sun	Mon	Tue	Wed	Thu	Fri	Sat
HHA HHB RM27 Chapel Other	1 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to	2	3 NEO Day 3 8:00-5:00 CPR/FA (NEO ONLY) 1:00-5:00 Nurses e-learning 8:00-5:00 Safety Care (L1&2) Recertification Training	4		6
7 HHA HHB RM27 Chapel Other	8:00-12:00 Safety Care Level 1 (Day 2)	8:00-12:00 Safety Care Level 2 (Day	10 NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	10:00-12:00 Seizure Management 11:30-1:00 Grand Rounds HHB 1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-5:00 E- Learning	12 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs	13

			~ July 2013 ~			
Sun	Mon	Tue	Wed	Thu	Fri	Sat
14	15 NEO Day 40	16 NEO Day 44	17 NEO David	18		20
	NEO Day 10 8:00-5:00	NEO Day 11 8:00-3:00 EMR	NEO Day 2 8:00-8:30 Q&A	NEO Day 3 8:00-5:00 CPR/FA	NEO Day 4 8:00-8:30 KRONOS	
HHB RM27	Nursing	Training for	8:30-9:00 Individual	(NEO ONLY)	oloo oloo raxonoo	
Chapel	Orientation	Nurses	Rights	4 00 5 00 11	8:30-5:00 Safety	
Other	8:00-9:30	CIT 1:00-3:00 HHB	9:00-10:30 Infection	1:00-5:00 Nurses e-learning	Care Level 1- (Day 1)	
Otiloi	Contraband	011 1.00-5.00 11115	Prevention &	c-icarriing	''	
	(HSTs)	3:00-4:30	Control	8:00-5:00 Safety		
	9:30-12:00 E-	Contraband (Nurses)	10:30-11:30	Care (L1&2) Recertification		
	learning (HSTs)	(Nui Ses)	Confidentiality &	Training		
		4:30-5:00 Wrap up	HIPAA			
	1:00-2:00 EMR Training for	for Nurses	11:30-12:00			
		NEO Day 1	Computer Security			
		8:00-9:00 Welcome	Awareness			
	2:00-5:00 E-		4.00 2.00 Cafaty			
	learning for HSTs	9:00-2:00 HR	1:00-3:00 Safety and EOC			
		2:00-3:00 Person				
	3:00-4:00 Annual Incident	Centered	3:00-5:00 NEO Incident			
	incident	Philosophy	Management			
		3:00-3:30				
		Principles of				
		Recovery				
		3:30-5:00 Intro to				
		BH & DD				
21	22	23	24	25	26	27
			NEO Day 7	NEO Day 8	NEO Day 9	<u> </u>
ннв	8:00-12:00 Safety	8:00-12:00 Safety	8:00-10:00 How to	8:00-9:00 Intro to	8:00-12:00 PNS	
RM27	Care Level 1 (Day 2)	Care Level 2 (Day 3)	Interact with Individuals	PSR	Professional	
Chapel	(Duy 2)	O)	marriadais	9:00-10:00 TIP	8:00-12:00 HST	
Other		1:00-5:00 MERS	10:00-10:30 LEPSI		Orientation	
	Care Level 2	Competency Fair	10:30-2:00	10:00-12:00 Seizure	8:00-10:00 EMR	
	1:00-5:00 E-	for End Users:	Observation	Management	Training for AT	
	Learning for	All Day			10:00-12:00 E-	
	HK/FS/FP		2:00-5:00 Seclusion/Restraint		learning for AT	
	Competency Fair		occidatori/ixeatrailit	Nounus IIIIB	1:00-5:00 PNS End	
	for Nurses:		8:00-5:00 PBS	1:00-3:00 Doc	User	
	All Day		Training Day 1	Principles	1:00-5:00 Nursing	
				3:00-4:00 Doc	Orientation	
				Practice (HSTs)		
				3:00-5:00 E-	1:00-3:00 EMR Training for SSPs	
				Learning	3:00-5:00 E-	
					learning for SSPs	
				4:00-5:00 E-		
				Learning (HSTs)		
				8:00-5:00 PBS Training Day 2		
				Lianing Day 2		
						1

			~ July 2013 ~			
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28 HHA HHB RM27 Chapel Other	29 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-learning (HSTs) 1:00-2:00 EMR Training for	30 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses 8:00-5:00 CPR/First Aid (Recert classes)		Notes:		

	~ August 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
HHA HHB RM27 Chapel Other				NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD	2 NEO Day 2 8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention & Control 10:30-11:30 Confidentiality & HIPAA 11:30-12:00 Computer Security Awareness 1:00-3:00 Safety and EOC 3:00-5:00 NEO Incident Management	3			
4 HHA HHB RM27 Chapel Other	5 NEO Day 3 8:00-5:00 CPR/FA (NEO ONLY) 1:00-5:00 Nurses e- learning 8:00-5:00 Safety Care (L1&2) Recertification Training	8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 9:00-12:00: Student Nurses – West GA Tech (25)	Care Level 1 (Day 2) 1:00-5:00 Safety Care Level 2	8 NEO Day 6 8:00-12:00 Safety Care Level 2 (Day 3) 11:30-1:00 Grand Rounds HHB 1:00-5:00 MERS 3:00-4:00 Annual Incident	9 NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	10			

~ August 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
11 HHA HHB RM27 Chapel Other	1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-5:00 E- Learning (Nurses/SSPs/AT)	13 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs	8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-	NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses	16 NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD 8:00-5:00 PBS Training Day 1	17		
18 HHA HHB RM27 Chapel Other	9:00-10:30 Infection Prevention & Control 10:30-11:30	8:00-5:00 CPR/FA	(Recert classes)	22 NEO Day 5 8:00-12:00 Safety Care Level 1 (Day 2) 11:30-1:00 Grand Rounds HHB 1:00-5:00 Safety Care Level 2 1:00-5:00 E- Learning for HK/FS/FP 2:00-3:00 Annual Incident	23 NEO Day 6 8:00-12:00 Safety Care Level 2 (Day 3) 1:00-5:00 MERS	24		

~ August 2013 ~									
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
25	26 NEO Day 7 8:00-10:00 How to Interact with	27 NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc	28 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E-learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E-learning for SSPs	29 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E- learning (HSTs)		31			

		~ S	eptember 2013	~		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 HHA HHB RM27 Chapel Other	Holiday (Labor Day)	3 NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD	4 NEO Day 2 8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention & Control 10:30-11:30 Confidentiality & HIPAA 11:30-12:00 Computer Security Awareness 1:00-3:00 Safety and EOC 3:00-5:00 NEO Incident Management	(NEO ONLY) 1:00-5:00 Nurses	6 NEO Day 4 8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 8:00-5:00 CPR/First Aid (Recert classes)	7
8 HHA HHB RM27 Chapel Other	9 NEO Day 5 8:00-12:00 Safety Care Level 1 (Day 2) 1:00-5:00 Safety Care Level 2 1:00-5:00 E- Learning for HK/FS/FP 2:00-3:00 Annual Incident	10 NEO Day 6 8:00-12:00 Safety Care Level 2 (Day 3) 1:00-5:00 MERS	8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation	8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 11:30-1:00 Grand	13 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs	14

		~ Sc	eptember 2013	~		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
15	16	17	18	19	20	21
HHA	NEO Day 10		NEO Day 3	NEO Day 4	NEO Day 5	
	8:00-5:00 Nursing	8:00-3:00 EMR	8:00-5:00 CPR/FA	8:00-8:30	8:00-12:00 Safety	
RM27	Orientation	Training for Nurses	(NEO ONLY)	KRONOS	Care Level 1 (Day 2)	
Chapel	8:00-9:30	CIT 1:00-3:00 HHB	1:00-5:00 Nurses e-	8:30-5:00 Safety		
	Contraband		learning	Care Level 1-	1:00-5:00 Safety	
	(HSTs)	3:00-4:30		(Day 1)	Care Level 2	
		Contraband	8:00-5:00 Safety			
	9:30-12:00 E-	(Nurses)	Care (L1&2)	8:00-5:00	1:00-5:00 E-	
	learning (HSTs)		Recertification	CPR/First Aid	Learning for	
		4:30-5:00 Wrap up	Training	(Recert classes)	HK/FS/FP	
	1:00-2:00 EMR Training for HSTs	for Nurses				
	Ĭ	NEO Day 2				
	2:00-5:00 E-	8:00-8:30 Q&A				
	learning for HSTs	8:30-9:00 Individual Rights				
	NEO Day 1	i digitio				
	8:00-9:00	9:00-10:30 Infection				
	Welcome	Prevention &				
		Control				
	9:00-2:00 HR					
		10:30-11:30				
	2:00-3:00 Person	Confidentiality &				
	Centered Philosophy	HIPAA				
		11:30-12:00				
	3:00-3:30	Computer Security				
	Principles of	Awareness				
	Recovery					
	_	1:00-3:00 Safety				
	3:30-5:00 Intro to	and EOC				
	BH & DD					
		3:00-5:00 NEO				
		Incident				
		Management				

		~ <u>S</u>	eptember 2013	~		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
22	23	24 NEO Day 7	25	26	27	28
	NEO Day 6	NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI	NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-5:00 E- Learning (Nurses/SSPs/AT) 4:00-5:00 E-	11:30-1:00 Grand Rounds HHB (no where to have class) NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User	NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-learning (HSTs) 1:00-2:00 EMR Training for HSTs 2:00-5:00 E-learning for HSTs	20
29 HHA HHB RM27 Chapel	30 NEO Day 11 8:00-3:00 EMR Training for Nurses	Notes:	Learning (HSTs) 8:00-5:00 PBS Training Day 2	1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs		
Other	3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses					

	~ October 2013 ~									
Sun	Mon	Tue	Wed	Thu	Fri	Sat				
	HHA HHB RM27 Chapel Other	8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD	8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention &	NEO Day 3 8:00-5:00 CPR/FA (NEO ONLY) 1:00-5:00 Nurses e-	NEO Day 4 8:00-8:30 KRONOS 8:30-5:00 Safety	5				
6 HHA HHB RM27 Chapel Other	8:00-12:00 Safety Care Level 1 (Day 2)	8:00-12:00 Safety Care Level 2 (Day 3) 9:00-12:00: Student Nurses – LaGrange (50) 1:00-5:00 MERS	8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	8:00-9:00 Intro to PSR 9:00-10:00 TIP 11:30-1:00 Grand Rounds HHB 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles 3:00-4:00 Doc	11 NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E- learning for SSPs	12				

~ October 2013 ~									
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
13 HHA HHB RM27 Chapel Other		8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E- learning (HSTs) CIT 1:00-3:00 HHB 1:00-2:00 EMR Training for HSTs	8:00-3:00 EMR Training for Nurses 3:00-4:30	NEO Day 2 8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention & Control 10:30-11:30	1:00-5:00 Nurses	19			
20 HHA HHB RM27 Chapel Other	21 NEO Day 4 8:00-8:30 KRONOS 8:30-5:00 Safety Care Level 1- (Day 1) 2:00-3:00 Annual Incident	8:00-12:00 Safety Care Level 1 (Day 2) 1:00-5:00 Safety Care Level 2	8:00-12:00 Safety Care Level 2 (Day 3) 1:00-5:00 MERS	NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 11:30-1:00 Grand Rounds HHB 2:00-5:00 Seclusion/Restraint 8:00-5:00 PBS Training Day 1	25 NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-5:00 E- Learning (Nurses/SSPs/AT) 4:00-5:00 E- Learning (HSTs) 8:00-5:00 PBS Training Day 2	26			

~ October 2013 ~									
Sun	Mon	Tue	Wed		Thu	Fri	Sat		
27 HHA HHB RM27 Chapel Other	NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E-learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs 3:00-5:00 E-learning for SSPs	8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-	NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30	31		Notes:			

~ November 2013 ~								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
3 HHA HHB RM27 Chapel Other	HHA HHB RM27 Chapel Other 4 NEO Day 2 8:00-8:30 Q&A 8:30-9:00 Individual Rights	5 <u>NEO Day 3</u> 8:00-5:00 CPR/FA (NEO ONLY)		7 <u>NEO Day 5</u> 8:00-12:00 Safety Care Level 1 (Day 2) 1:00-5:00 Safety Care Level 2	1 NEO Day 1 8:00-9:00 Welcome 9:00-2:00 HR 2:00-3:00 Person Centered Philosophy 3:00-3:30 Principles of Recovery 3:30-5:00 Intro to BH & DD	9		

	~ N	ovember 2013	~		
Mon	Tue	Wed	Thu	Fri	Sat
Holiday (Veteran's Day)	NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles 3:00-4:00 Doc Practice (HSTs) 3:00-5:00 E- Learning (Nurses/SSPs/AT) 4:00-5:00 E- Learning (HSTs)	14 11:30-1:00 Grand Rounds HHB (no room to have class) NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT 1:00-5:00 PNS End User 1:00-5:00 Nursing Orientation 1:00-3:00 EMR Training for SSPs	15 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E- learning (HSTs)	16
	I1 Holiday	Mon Tue 11 Holiday (Veteran's Day) 12 NEO Day 7 8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	Mon Tue Wed	12	Mon Tue Wed Thu Fri

~ November 2013 ~							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
17 HHA HHB RM27 Chapel Other	18 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses)	19 NEO Day 2 8:00-8:30 Q&A 8:30-9:00 Individual Rights 9:00-10:30 Infection Prevention & Control	20 NEO Day 3 8:00-5:00 CPR/FA (NEO ONLY) 1:00-5:00 Nurses e- learning 8:00-5:00 Safety Care (L1&2) Recertification	21 <u>NEO Day 4</u> 8:00-8:30 KRONOS		23	
24 HHA HHB RM27 Chapel Other	25 NEO Day 6 8:00-12:00 Safety Care Level 2 (Day 3) 1:00-5:00 MERS 8:00-5:00 PBS Training Day 2	8:00-10:00 How to Interact with Individuals 10:00-10:30 LEPSI 10:30-2:00 Observation 2:00-5:00 Seclusion/Restraint	NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles	Holiday (Thanksgiving)	Holiday (Robert E Lee's Bday)	30	

~ December 2013 ~							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2	3	4	5	6	7	
HHA			NEO Day 11	NEO Day 4	NEO Day 5		
HHB	8:00-12:00 PNS	8:00-5:00 Nursing	8:00-3:00 EMR	8:00-8:30	8:00-12:00		
RM27	Professional	Orientation	Training for Nurses	KRONOS	Safety Care Level 1 (Day 2)		
Chapel	8:00-12:00 HST	8:00-9:30	3:00-4:30	8:30-5:00 Safety	Level 1 (Bay 2)		
Other	Orientation	Contraband (HSTs)	Contraband	Care Level 1-	1:00-5:00 Safety		
			(Nurses)	(Day 1)	Care Level 2		
	8:00-10:00 EMR	9:30-12:00 E-	4 00 5 00 11/2-2	0.00.4.00.4			
	Training for AT 10:00-12:00 E-	learning (HSTs)	4:30-5:00 Wrap up for Nurses	3:00-4:00 Annual Incident	1:00-5:00 E-		
	learning for AT	1:00-2:00 EMR	for Nurses	incident	Learning for		
	learning for AT	_ : : (!!0-	NEO Day 2		HK/FS/FP		
	1:00-5:00 PNS		NEO Day 3 8:00-5:00 CPR/FA		8:00-5:00		
	End User	2:00-5:00 E-	(NEO ONLY)		CPR/First Aid		
		learning for HSTs	(NEO ONET)		(Recert classes)		
	1:00-5:00 Nursing		1:00-5:00 Nurses e-		(record classes)		
	Orientation	NEO Day 2	learning				
		8:00-8:30 Q&A					
	1:00-3:00 EMR	8:30-9:00 Individual					
	Training for SSPs	Rights					
	3:00-5:00 E-	9:00-10:30 Infection					
	learning for 33FS	Prevention &					
	NEO Day 1	Control					
	8:00-9:00	Control					
	Welcome	10:30-11:30					
		Confidentiality &					
	9:00-2:00 HR	HIPAA					
	2:00-3:00 Person	11:30-12:00					
	Centered	Computer Security					
	Philosophy	Awareness					
	3:00-3:30	1:00-3:00 Safety					
	Principles of	and EOC					
	Recovery						
		3:00-5:00 NEO					
		Incident					
	BH & DD	Management					

		~ D	ecember 2013 -	~		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	9 NEO Day 6	10 NEO Day 7 8:00-10:00 How to	11 NEO Day 8 8:00-9:00 Intro to PSR 9:00-10:00 TIP 10:00-12:00 Seizure Management 1:00-3:00 Doc Principles	12 11:30-1:00 Grand Rounds HHB (no where to have class) NEO Day 9 8:00-12:00 PNS Professional 8:00-12:00 HST Orientation 8:00-10:00 EMR Training for AT 10:00-12:00 E- learning for AT	13 NEO Day 10 8:00-5:00 Nursing Orientation 8:00-9:30 Contraband (HSTs) 9:30-12:00 E-learning (HSTs) 1:00-2:00 EMR Training for HSTs 2:00-5:00 E-learning for HSTs	14
15 HHA HHB RM27 Chapel Other	16 NEO Day 11 8:00-3:00 EMR Training for Nurses 3:00-4:30 Contraband (Nurses) 4:30-5:00 Wrap up for Nurses	17 9:00-12:00: Student Nurses –West GA Tech (25) 8:00-5:00 PBS Training Day 1	18 8:00-5:00 PBS Training Day 2	19 8:00-5:00 CPR/First Aid (Recert classes)	20	21
22 HHA HHB RM27 Chapel Other	23 2:00-3:00 Annual Incident	Holiday (Washington's Bday)	25 Holiday (Christmas)	26 11:30-1:00 Grand Rounds HHB	27	28
29	30	31	Notes:			